



2024 Summer Schedule

THURSDAY Nights

5 – 9:00 p.m.

June 27, July 11, July 25, August 8

Rain Date August 15

MAIN STREET Patchogue, NY

Food Vendor Application

Application and the listed additionally requested items must be RECEIVED BY THE CHAMBER
By: **5:00 PM Thursday, May 2, 2024.**

Full payment and DOH Permit due upon Committee approval, **DO NOT SEND PAYMENT WITH APPLICATION. PAYMENT WILL BE COLLECTED UPON APPROVAL OF APPLICATION**

Limited to **one Truck Trailer or Stick Stand** per Vendor.

Regular Vendor Price:

\$850.00 Non-Chamber Members (\$852.00 If paid by Debit or Credit)

\$650.00 Chamber Members (\$652.00 If paid by Debit or Credit)

(Trucks longer than 30ft will be required to pay an additional \$175.00 per 10 x 10 space required)

Priority Placement, **\$250.00 additional**

Priority Placement- guarantees approved Food Vendors of the event a specific location of their choosing within areas designated food Vendor Locations. Priority Placement **DOES NOT** guarantee application approval.

PLEASE SEND:

1. **Completed application.**
2. **Copy of your resale sales tax certificate**
3. **Certificate of Liability Insurance minimum \$1million coverage naming: The Greater Patchogue Chamber of Commerce Inc. & The Greater Patchogue Foundation as additionally Insured, 15 North Ocean Ave, Patchogue, NY 11772.**
4. **Copy of your approved annual or temporary DOH Permit (required upon acceptance into festival)**
5. **A picture of your Food truck/trailer/stick stand setup**
6. **If you use an external generator, please include: make, model, gas or electric, and noise level information**
7. **A copy of your APPROVED Village "Application for Operation of a Vendor Truck" from the Village of Patchogue Fire Inspector.**

AFTER SELECTION AND ACCEPTANCE!

All vendors will be required to purchase an additional Village of Patchogue Permit (see below for more details) that will need to be either prominently displayed or easily accessible to present on every event day.

Department of Health Permit – Obtain your DOH permit immediately and mail an approved copy to us by **Thursday, June 14, 2024.**

Application Review process will begin immediately after May 4th. All vendors will be contacted with the results of selection. Approved vendor payment must be received in full **by Friday May 23, 2024,** in order to receive spot #s and event pass 2024,

IF ACCEPTED, set up is from 3:30PM to 4:00 PM sharp Failure to arrive for setup during the allotted time may result in your inability to participate in that evening's event. No Refund will be given in this situation.



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No selling after 8:45 pm. All vehicles must be off the street by 10:00PM. No Exceptions. If you do not comply, you will be asked not to return and lose the fee already paid!!!

Vendors are responsible for keeping their area clean. All trash & Boxes are to be taken with you. **No refuse is to be left on the street, on the curb, or in receptacles on the sidewalk. No electric service will be provided.** Generators most comply with specs similar to that of a Honda eu2000i electric generator. Prices must be posted large enough so customers online can see them clearly.

No refunds will be given due to inclement weather or dissatisfaction of spot placement.

The use of plastic bags/straws and Styrofoam containers by merchants of any type **has been banned** within the village boundaries. Any vendor caught using them may be fined by the village with the possibility of ejection from the event without refund if caught repeating this offense.

ADDITIONAL REGISTRATION & FEES:

All Food Vendors are required to contact the Patchogue Fire inspector to determine if you need to be inspected and approved or are exempt. If required to be inspected, there is no additional charge for this inspection. All Vendors must attach a copy of the inspection form stating either exempt or that you have passed inspection. **Failure to include this in your application prior to the deadline will result in immediate disqualification of your application from moving forward for selection.**

Contact Michael Recio ~ Village of Patchogue Fire Inspector as soon as possible!
Phone: 631.475.4300 OPT 3, x129| Cell: 631.252.4747

All Vendors will also be required to purchase additionally a Patchogue Village Vendor Permit to be allowed to participate in Alive After Five®.

All vendors selected for Alive After Five® will be sent a link to fill out this online Village vendor application.

Should you have any questions about this application please contact the Office of the Village Clerk of the Village of Patchogue (631-475-4300 OPT 3)

You will not be permitted to take part in Alive after Five without purchasing this permit. Purchase of a village vendor permit prior to selection review **will not guarantee** your acceptance into the event and **will not be refunded** if a vendor is not selected to take part in the 2024 event.

Please return this application with All Additionally requested paperwork by **May 2, 2024.** – Balance cutoff due upon acceptance into the event. Please enclose your Certificate of Insurance as specified on the information sheet as well.

****Suffolk County Department of health approved permits must be submitted to us by June 14, 2024. ****

Due to Suffolk County Department of Health policy changes, we will not be able to update and add food vendors after submitting our permit paperwork for the event to them. As such, no food vendor applications after the deadline will be accepted.

_____ INITIAL HERE that you have read the Food Vendor Information Sheet & agree to comply with all rules & regulations.

“Alive After Five® is a registered trademark of the Greater Patchogue Chamber of Commerce, Inc.



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BUSINESS NAME (Print): _____ **PHONE:** _____

ADDRESS: (Print) _____

CITY: _____ **State:** _____ **ZIP:** _____

Resale Certificate # _____ ****PLEASE ENCLOSE A COPY****

EXACT FOOD ITEMS SOLD: (Print, if you do not list it, you might not be able to sell it)

TOTAL LENGTH OF TRUCK _____ (Please be Accurate)

TOTAL LENGTH OF TRAILER INCLUDING TONGUE _____ (Please be Accurate)

SIDE OF VEHICLE SERVICE WINDOW IS ON (Circle One)? Drivers Side Passenger Side

NUMBER OF 10'X 10' SPOTS (include length of tongue) _____ **Estimated Total: \$** _____

MAIL TO: The Greater Patchogue Chamber of Commerce, Inc.

15 North Ocean Ave, Patchogue, NY 11772

Applications with all additionally requested paperwork can also be submitted via email to info@patchogue.com. Question: Chamber office 631- 207-1000

I understand and agree that the Greater Patchogue Chamber of Commerce, Inc. and all volunteers and their legal representatives will not be held liable for any damage to my property and/or person. I understand and agree that I alone am responsible for my property and person at all times at the Alive After Five®. I understand and agree that the Greater Patchogue Chamber of Commerce, Inc. retains the right to prohibit any sale by any vendor at its absolute discretion.

SIGNATURE: _____

Print: _____

CELL PHONE: _____

EMAIL: _____

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